
ECP Board of Directors Meeting

Monday, 11.18.19 6:40pm

Via Conference Call

Called by Marcus Certa, *president*

Attendees

Don MacKechnie, Karin Stevenson, Art Kilmer, Marcus Certa, Cindy MacKechnie, Alise Certa, Billie Hall, Connie MacDonald (*guest*)

Absent: Rowan DerbyBurras, Beth Wilbur

Review of Agenda

- *Motion to accept Agenda by Billie 2nd Cindy*

Review of July Minutes

- *Motion to accept Minutes by Cindy, 2nd Don*

Treasurer's Report

- Working on closing Inherit the Wind shows
- Some of the other shows were purchased during the run of the first show, need to organize deposits to get true calculations for Inherit income
- Essex Gives back made \$755.93, ECP will round up to \$760 for Aunt Dot's Place
- *Motion to accept the Treasurer's Report was postponed till report is sent*

Current Business

- 3rd floor of the Hall is not to be entered by anyone other than the town
 - Accommodations for peoples' belongings during shows-the stage manager of that show should be directing people where they can, possibilities of creating space during set build to hide things, up to designer/director
 - Discussion of set build to be earlier (1 week); this comes down to time management, crew size, set dec, & is show to show dependent **Moved to Dec**
 - Refreshments for cast, water for all shows & set build using ECP funds
 - *Motion for \$100 budget from ECP to shows for water by Alise, 2nd Billie*
 - St Mikes Theater space is 'interesting' **Moved to Spring Advanced Meeting**
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Show Updates/Check In

- Inherit the wind
 - Cast member spent costume budget without approval
 - Producer has final call on exceeding any budgets
 - Show coming in under budget
 - Holding reimbursement from the extra costumes (\$300) till all receipts are in and further discussions with producer, if under budget it is producers call
 - *Motion to hold reimbursement by Alise, 2nd Don*
- Rented Christmas
 - has posters, programs, and photos in the works
 - Set construction started 11/16 (thanks Don)
 - Opening night board reception friday 12/6 board to get cookies
 - **ACTION KARIN: get allergies from cast, email cast to billie for comps**
- Inherit the Wind
 - Auditions coming up Dec 9, 10 callbacks 12
 - Peggy Bonesteel to do publicity
 - Set Build lead in the works
 - **ACTION KARIN: put sides up on website**
- Much Ado
 - Auditions in early feb?
 - More discussion when Rowan is present

Committee Check In

- ADC- 3 submissions reviewed, Fool for Love, Once on this Island, & Prelude to a kiss
 - *motion to accept Fool for love for fall 2020 by Alise, 2nd Don*
 - *Motion to accept Prelude to a Kiss for winter 2021 by Don, 2nd Billie*
 - **ACTION ALL: Bring ideas for Holiday 2020 and Spring 20201**
 - **ACTION CINDY: Send out accept/deny emails**
 - A few ideas from previous directors Nan Murat and Dick Hibbert discussed; further discussion to resume in Dec
- Tickets/Front of House - volunteers being added
 - Billie has train hop conflict for fri dec 13 show; Don/Cindy to cover
- Costumes/Sets/Props- Beth- Spring 2020
- Web/Online/Publicity- Alise is putting together a package to provide social media/web info; continuing to flesh the committees out

Meeting Adjourned at 8:52pm

- *Motion to adjourn made by Alise, 2nd Cindy*